

# Non Clinical Staff visiting practices

This guide is aimed at providing information to support staff who may be required to enter primary care practices (Hot or Cold) to undertake essential works i.e. IM&T staff

What to expect from each Practice?

- Access to hand washing facilities and ability to wash hands regularly (and before and after leaving)
- If going into a clinical room, ensure that the room has been wiped down prior to you entering, preferably having had a window open for air to circulate before hand
- Able to enter and exit via the staff entrance

## Do:

- Only go to the practice to undertake essential work
- Only take necessary items in to the practice
- Maintain a 2 meter gap from all other s while on site
- Bare below elbows (no watches, stones, rings, wrist bands)
- Ring practice before/on arrival to arrange safe access to the practice
- Regularly undertake hand hygiene
- Avoid touching your face/eyes/mouth
- Avoid eating and drinking while on the site
- Wear clothing that are washable at 60°C
- Clean any equipment and the area you have worked in with detergent wipes or warm soapy water before leaving the
- You won't need PPE if you are 2 meters or more from a patient
- Ensure you are not within close contact of any patients



## Don't:

- Go to work if you have the following symptoms; Temperature 37.8°C and above AND/OR have a new continuous cough
- Go to work if you live with someone who has symptoms (14 day rule)
- Touch face/eyes/mouth
- Eat or drink on site unless in a non clinical area and after you have washed your hands

## Other considerations

- Discuss with your manager if you have underlying medical conditions which may put you at risk