



Hampshire and Isle of Wight



# Primary Care Partner Member Supporting Information

May 2022



A group of five people, three women and two men, are standing outdoors under a large tree. The image is overlaid with a semi-transparent blue rectangle. At the bottom of the image, there are several horizontal bars in red, green, blue, yellow, and teal. The text "Our New Integrated Care Board" is written in white on the blue overlay.

# Our New Integrated Care Board



# The Board of the Integrated Care Board



Hampshire and Isle of Wight

The Integrated Care Board (ICB) is the body that will be accountable for NHS spend and performance within the system.

The ICB is led by a unitary board drawn from senior executives and non-executive directors of the ICB alongside partners with perspectives from other parts of the health and care system.

Partner members hold their appointments independently of any other employment or office and do not contribute as delegates or representatives but as appointees of the ICB in the interest of the ICB.

The board will be responsible for ensuring that the duties of the NHS for Hampshire and Isle of Wight are met through effective assurance and decision taking.

In doing so they will nurture a culture grounded in the principles of kind and compassionate leadership.

Examples of the responsibilities of the Integrated Care Board are shown to the right.

Setting the strategic direction, design and approval of the NHS 5-year plan

- Allocating resources and establishing provider contracts to deliver the plan (both revenue and capital)

Establishing joint working arrangements with partners

- Establishing an Integrated Care Partnership (joint committee) with Local Authority partners to develop an integrated health and care strategy for Hampshire and Isle of Wight
- Supporting providers to lead major service transformation programmes
- Development of primary care networks (PCNs)
- Working with local authority and voluntary, community and social enterprise (VCSE) sector partners
- Delivery of the People Plan and People Promise
- Providing Category 1 response for the NHS for Emergency Planning, Resilience and Response in Hampshire and Isle of Wight

- Leading system-wide action on data and digital solutions
- Facilitating/leading joint work on estates, procurement, supply chain and commercial strategies
- Contributing to social and economic development and environmental sustainability
- Delivery of delegated functions including commissioning of pharmacy, dental and optometry services and from 2023 some specialised services

Establishing effective governance arrangements

- Maintaining the ICB Constitution
- Developing a Governance Handbook, Scheme of Reservation and Delegation (SoRD) and Functions and Decision Map
- Establishing a board assurance framework and risk appetite
- Delivering end of year accounts
- Holding an Annual General Meeting
- Setting budgets and performance indicators

# The Board of the Integrated Care Board

During the course of each year the Board will draw upon the diversity, perspectives, skills, knowledge and experience of its members as well as a range of key resources to determine its levels of assurance in effective operations, discharging of its responsibilities and to ensure that its own decision taking is effective and well informed.

These resources will include regular reports and recommendations from its committees, insights and briefings, and a wide range of system reports (examples to the right).

Example reports to be considered in each yearly cycle by the board of the ICB:

- The results of public consultations
- Emergency Preparedness Resilience and Response Annual Report
- Quality, Performance, Finance and Workforce Exception Report
- Annual Equalities and Diversity Report
- Annual Report and Accounts
- Annual Safeguarding Report
- Annual Sustainability Report
- Annual Report from the Patient and Public Engagement Forum
- Annual Report on Public Health
- Procurement Awards Report
- Review of Board Effectiveness
- Review of Complaints by the Parliamentary and Health Service Ombudsman
- Feedback and the outcome of assessment or support approaches conducted by NHS England and NHS Improvement
- Reports of Healthwatch

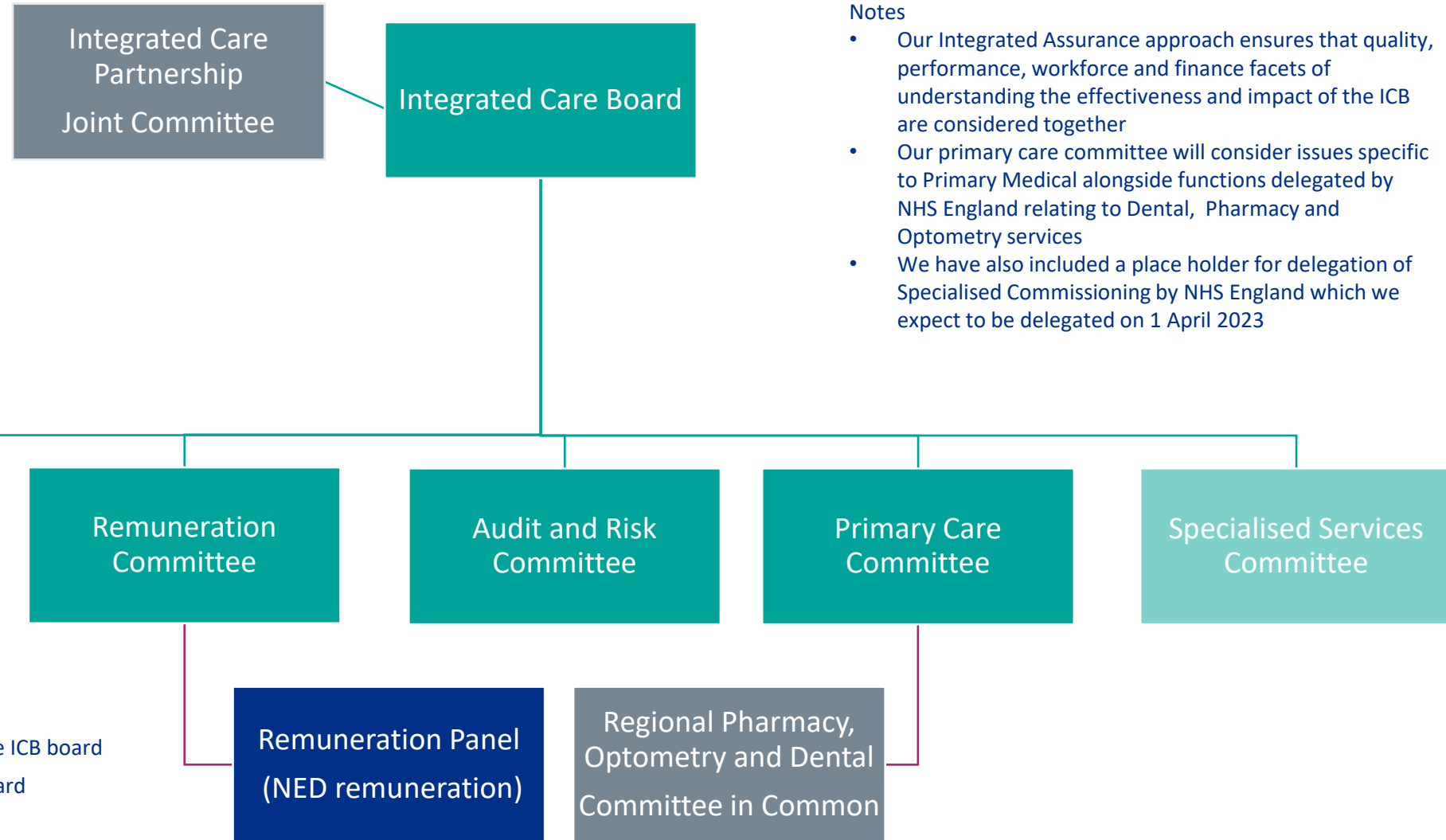
Establishment, developments, briefings and progress assessments with regards to key strategies and approaches including:

- The board assurance framework relating to risk
- Stakeholder engagement strategy
- Organisational Development Plan
- Strategic communication plans in respect of matters which are of material public, political or reputational significance
- Legal strategy on matters affecting the constitution of the ICB
- Conflicts of Interest Register
- Highlight and exception reports from strategic change programmes such as Modernising our Hospitals and Health Services



# Integrated Care Board Assurance Environment

The Board participates in and draws upon the assurance environment to derive its assurance that the Integrated Care Board is effectively discharging its responsibilities and to inform its decision making.



## Notes

- Our Integrated Assurance approach ensures that quality, performance, workforce and finance facets of understanding the effectiveness and impact of the ICB are considered together
- Our primary care committee will consider issues specific to Primary Medical alongside functions delegated by NHS England relating to Dental, Pharmacy and Optometry services
- We have also included a place holder for delegation of Specialised Commissioning by NHS England which we expect to be delegated on 1 April 2023

## Legend:

- Assurance Committee
- Joint Committee/Committee in Common of the ICB board
- Mandated panel of a Committee of the ICB board
- Place holder for Assurance Committee



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# Nomination Process and Timeline

# The Nomination Process - Primary Care Partner Members

## Nominating Organisations

The nominating organisations for the Primary Care Partner Members of the board are the 140 General Practices within Hampshire and Isle of Wight, who may choose to operate independently, in Primary Care Networks or in other groupings as they prefer, to determine which nominations to make.

Each General Practice may nominate up to two candidates for each available post and must get the seconding support of two additional General Practices for each nomination made.

General Practices both nominate and review the nominations list for all primary care clinicians. At least one appointed primary care partner member must be a GP.

## Board Roles to be Nominated

Primary Medical (GP)

Primary Care

Nominee information pack shared with nominating organisations and made available to eligible prospective nominees

Prospective nominees who wish to be considered for nomination identify themselves to a nominating organisation

The nominating organisation uses its process (with or without other nominating organisations) to determine which nominations to make

The nominating organisation seeks the support of another nominating organisation to second their nomination(s)

The nominating organisation completes the nomination form and submits to the Integrated Care Board

ICB shares the full list of eligible nominees with the nominating organisations  
Nominees asked to supply supporting information

Exploratory Event for nominees to learn more about the roles and confirm their desire to proceed

Nominees submit supporting information

The nominating organisations have the opportunity to share any concerns with the full list

18 May 2022

By 12 noon on 6 June 2022

By close of business on 6 June 2022

w/c 13 June 2022

By 9am on 16 June 2022

By 12 noon on 17 June 2022





# Additional Information - Primary Care Partner Members

## Board Roles to be Nominated

## Role Specific Eligibility Criteria

Primary  
Medical  
(GP)

A primary care practitioner working a minimum of two sessions per week in a primary care setting in Hampshire and Isle of Wight and must hold a registered general medical services list

Primary  
Care

A primary care practitioner working a minimum of two sessions per week in a primary care setting in Hampshire and Isle of Wight – including GPs, clinicians working in general practice such as practice nurses, primary care physiotherapists and primary care mental health workers, and clinicians working in other primary care settings such as dentistry, pharmacy and optometry

Note: For the detailed role description and person specification please see the nomination pack

## Remuneration and Time Commitment

GPs or other primary care clinicians appointed to board roles for the Integrated Care Board will be reimbursed against reasonable invoices to cover locum costs to the business or invoices which cover the pro rata cost of the individual.

Post holders will have considerable flexibility to decide how they manage the time needed to undertake this role. On average, it will require a minimum of two to three days a month, including preparation time, board development activities, the occasional evening engagement and events designed to support their continuous development.

The time requirement for each role will be explored with nominees through the nomination and appointment process.

## Standard Eligibility Criteria

- You will be able to demonstrate that you meet the requirements of the Fit and Proper Person test, comply with the Nolan Principles of Public Life, and that you have no substantial conflicts of interests that would interfere with your ability to be independent and offer an impartial perspective.
- MPs are excluded from the ICB partner member roles.





# The Appointment Process

## The Appointment Panel

- The Chief Executive designate, in accordance with the final draft constitution of the Hampshire and Isle of Wight Integrated Care Board, will convene an Appointment Panel to conduct the appointment process and recommend nominees for appointment to the Chair designate.
- Given the significant public profile and responsible members of NHS boards hold, it is vital that those appointed inspire the confidence of the public, patients and NHS staff at all times.
- The Appointments Panel will convene after the conclusion of the discussions with nominees in the week commencing 20 June 2022. The panel will review all nominations and the balance in diversity, skills, experience, and perspectives required for the Board overall as part of the appointments process.
- The Integrated Care Board will undertake specific background checks to ensure that those we appoint are fit and proper people to hold these important roles in line with safer recruitment practices.
- Applications will be assessed on merit, as part of a fair and open process, from the submitted and confirmed nominations list.

