

Notification of a Non Medical Prescriber (NMP) working in GP Practices within West Hampshire CCG

Introduction

The purpose of this document is to inform Practice Managers of the actions they need to take when a Non Medical Prescriber joins or leaves the practice.

Non Medical Prescribers include nurses, midwives, pharmacists, physiotherapists, podiatrists, radiographers and optometrists who have a registered independent prescribing qualification.

The majority of NMPs currently employed in GP practices are nurses but some practices are now directly employing pharmacists and physiotherapists who have a prescribing qualification and to whom this notification also applies.

All NMPs need to be registered on the NHSBSA database prior to them producing and signing NHS prescriptions. The NHSBSA require that notification of primary care NMP changes are submitted via authorised individuals within the CCG.

It is the responsibility of employers of NMPs to inform the CCG about changes to the prescriber's details as soon as possible.

Notification of Non-medical Prescribers joining/leaving the practice/change of details

When you know that a NMP will be joining/leaving the practice, or an existing NMP has a change of details, please complete our NMP pro-forma and return to Chris Stevens, Medicines Optimisation Business Manager (chris.stevens2@nhs.net)

The CCG will complete and submit the relevant notification form to the NHS Prescription Services division of the NHS BSA to action the change. Please provide this information as soon as possible to avoid delays in obtaining prescriptions/costs being attributed to your practice incorrectly.

Under no circumstance should prescriptions bearing the details of a NMP be printed or sent via EPS prior to their details having been supplied to the CCG.

Maintenance of Non-medical Prescriber Data Base

It is paramount that the CCG holds a comprehensive up to date list of all the NMPs working within GP practices. Whilst practices are required to advise the CCG of any changes as and when they occur, all practices will also be contacted on at least an annual basis to verify the details that we hold.

Neil Hardy
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NHS West Hampshire CCG
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